



**AGENDA AND NOTICE OF THE MEETING OF THE  
SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS  
CAPITAL PROJECTS AND CONSTRUCTION COMMITTEE  
MONDAY, NOVEMBER 15, 2021 - 12:00 PM PACIFIC TIME\*  
Teleconference Meeting**



**Zoom Link: <https://us06web.zoom.us/j/84127038219>**

**Livestream Available at: <https://youtu.be/15t2XTHdp-c>**

**CHAIR**

**Nancy Lyons**

Mayor, City of Diamond Bar  
Southeast District

**VICE CHAIR**

**Cory Moss**

Mayor, City of Industry  
ACE City

**MEMBERS**

**Hon. Kathryn Barger**

LA County Supervisor  
District 5

**Hon. Hilda Solis (alt.)**

LA County Supervisor  
District 1

**Becky Shevlin**

SGVCOG President  
Councilmember, City of Monrovia

**Tim Hepburn**

Mayor, City of La Verne  
Northeast District

**Maria Morales**

Councilmember, City of El Monte  
Central District

**Diana Mahmud**

Mayor, City of South Pasadena  
Southwest District

**Susan Jakubowski**

Vice Mayor, City of San Marino  
Northwest District

**Scarlet Peralta**

Councilmember, City of Montebello  
ACE City

**Tim Sandoval**

Mayor, City of Pomona  
ACE City

The San Gabriel Valley Council of Governments (SGVCOG)'s Capital Project and Construction Committee consists of five (5) regional districts; Northeast, Southeast, Central, Southwest, Northwest, the County of Los Angeles and the San Gabriel Valley Council of Governments. Members of the former Alameda Corridor-East Construction Authority (ACE) Board shall maintain a seat on the Committee unless or until completion of all ACE Project(s) in their respective cities. Each member or alternate shall have one vote. A quorum is 50% of its membership. Action taken by the Committee shall be by simple majority of the members present. All disclosable public records related to this meeting are available at <https://www.sgvkog.org/capitalprojects> and viewing at the Rivergrade Road office during normal business hours.

The Capital Projects and Construction Committee agenda packet is available on the website: <https://www.sgvkog.org/capitalprojects>. You may request an electronic copy by contacting the Committee Liaison via email.

Due to the on-going public health concerns, there will be no physical place to attend the meeting to ensure the safety of Committee Members, staff and the public. The Capital Projects and Construction Committee will conduct its meeting through Zoom Video Communications. The public may participate in the meeting via Zoom or watch the livestream on YouTube via the two links on top of the agenda page.

**PUBLIC PARTICIPATION:** Members of the public may comment on any item on the agenda at the time it is taken up by the Committee. We ask that members of the public come forward to be recognized by the Chair and keep their remarks brief. If several persons wish to address the Committee on a single item, the Chair may impose a three-minute time limit on individual remarks at the beginning of the discussion. Persons addressing the Committee are to refrain from making personal, slanderous, profane or disruptive remarks. Your attendance at this public meeting via Zoom may result in the recording of your voice.

**TO ADDRESS THE COMMITTEE:** The public may comment on any matter within the jurisdiction of the Committee during the public comment period and may also comment on any agenda item at the time it is discussed. The public may only comment on items that are on the agenda. We ask that members of the public state their name for the record and keep their remarks brief. If several persons wish to address the Committee on a single item, the Chair may impose a time limit on individual remarks at the beginning of discussion. The Committee may not discuss or vote on items not on the agenda.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Committee can be fully informed about a matter before making its decision.

**COMMITTEE LIAISON:** Charlotte Stadelmann ([cstadelmann@sgvcog.org](mailto:cstadelmann@sgvcog.org)), (626) 962-9292.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 962-9292. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



AB 361 (Rivas), signed by California Governor Gavin Newsom on September 16, 2021, authorizes local agencies to hold public meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically to promote social distancing due to the state and local emergency resulting from the threat of the Novel Coronavirus (COVID-19).

To follow the new provisions in AB 361 and ensure the safety of Committee Members and staff for the purpose of limiting the risk of COVID-19, in-person public participation at the Governing Board meeting scheduled for November 15, 2021, at 12:00 p.m. will not be allowed. To allow for public participation, the Capital Projects and Construction Committee will conduct its meeting through Zoom Video Communications. To participate in the meeting, download Zoom on any phone or computer device and copy and paste the following link into your browser to access the live meeting: <https://us06web.zoom.us/j/87103489820>. You may also access the meeting via the livestream link on the front of the agenda page.

**Instructions for Public Comments:** For those wishing to make public comments on agenda and non-agenda items you may submit comments to the committee liaison via email or by phone.

- **Email:** Please email your public comment at least 1 hour prior to the scheduled meeting time. Indicate in the Subject Line of the email “FOR PUBLIC COMMENT.” Emailed public comments will be read into the record and will be part of the recorded meeting minutes. Public comment may be summarized in the interest of time, however the full text will be provided to all Committee members prior to the meeting.
- **Zoom:** Through Zoom, you may speak by using the web interface “Raise Hand” feature. Wait to be called upon by staff, and then you may provide verbal comments for up to 3 minutes. Public comment is taken at the beginning of the meeting for items not on the agenda. Public comment is also accepted at the beginning of each agenda item.

Any member of the public requiring a reasonable accommodation to participate in this meeting should contact the committee liaison at least 48 hours prior to the meeting.

## **PRELIMINARY BUSINESS**

1. Pledge of Allegiance
2. Roll Call
3. Public Comment

## **CONSENT CALENDAR**

*(It is anticipated that the Capital Projects and Construction Committee may take action on the following matters)*

4. Adopt of Resolution 21-02-CPCC Making Specified Findings to Enable the Capital Projects and Construction Committee to Continue to Hold Meetings Via Teleconferencing ([Pages 4-5](#))  
*Recommended for Action: Adopt Resolution 21-02-CPCC making certain findings that the existence of a local and state of emergency in California caused by the ongoing COVID-19 pandemic continues to directly impact the ability of the SGVCOG to hold public meetings safely in person thereby necessitating an ability to continue holding meetings via teleconferencing.*
5. Meeting Minutes of October 25, 2021 ([Pages 6-8](#))  
*Recommended Action: Adopt Capital Projects & Construction Committee minutes.*

## **UPDATE ITEMS**

6. Bike Share Operator Contract ([Pages 9-11](#))
7. Chair's Report
8. Director of Capital Projects Monthly Report ([Pages 12-15](#))
9. Construction Projects Progress Report - Verbal

## **ANNOUNCEMENTS**

## **ADJOURN**

# REPORT

DATE: November 15, 2021

TO: Capital Projects and Construction Committee Members & Alternates

FROM: Marisa Creter, Executive Director

RE: **ADOPT RESOLUTION 21-02-CPCC MAKING SPECIFIED FINDINGS TO ENABLE THE CAPITAL PROJECTS AND CONSTRUCTION COMMITTEE TO CONTINUE TO HOLD MEETINGS VIA TELECONFERENCING**

## **RECOMMENDED ACTION**

Adopt Resolution 21-02-CPCC making certain findings that the existence of a local and state of emergency in California caused by the ongoing COVID-19 pandemic continues to directly impact the ability of the SGVCOG to hold public meetings safely in person thereby necessitating an ability to continue holding meetings via teleconferencing.

## **BACKGROUND**

Introduced by Assembly member Robert Rivas (D-Hollister) on February 1, 2021, AB 361 codifies portions of Governor Gavin Newsom's existing Ralph M. Brown Act exemptions pertaining to teleconferencing if a local agency issues an emergency finding, and reissues it every 30 days, that it is unsafe to meet in person. Specifically, the Brown Act exemptions include requirements to provide a public teleconference location, to maintain a member quorum within the agency's jurisdiction and to provide for public comment at each teleconference location, such as a private residence. The legislation expires in December 2024. On September 16, 2021, California Governor Gavin Newsom signed AB 361 into law, effective immediately.

A local agency wishing to rely on the provisions of AB 361 must meet one of the following criteria:

1. The local agency holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; or
2. The local holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or
3. The local agency holds a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

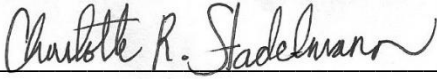
On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California due to the threat of COVID-19 and shortly thereafter issued Executive Order N-29-20 suspending certain Brown Act provisions relating to teleconferencing as public meetings began to be held online.<sup>1</sup>


<sup>1</sup> Similarly, on March 4, 2020, the Los Angeles County Board of Supervisors and Los Angeles County Health Officer declared a local and health emergency due to the threat of COVID-19.


However, this Executive Order expired on September 30, 2021, despite the State of Emergency remaining in place.

The threat that COVID-19 has presented continues to directly impact the ability of the SGVCOG to conduct Governing Board/committee meetings safely in person. Updated guidelines issued by the Centers for Disease Control and Los Angeles Department of Public Health in July and August 2021 advise governmental entities to refrain from conducting indoor meetings and consider moving operations outdoors, where feasible, to prevent transmission. SGVCOG staff finds it has been unable to find a suitable outdoor space with the requisite audio/visual capabilities at which the monthly Executive Committee meetings can be held safely. Similarly, an indoor space with sufficient capacity to accommodate safe social distance practices among members, staff, and the public could not be identified

In order to continue to conduct meetings in a safe manner and to prevent unnecessary COVID-19 exposure to members, staff and the public, staff is recommending that the Capital Projects and Construction Committee adopt Resolution 21-02-CPCC making certain findings in order to be able to continue teleconferencing for its meetings.

Prepared by:   
Charlotte Stadelmann  
Capital Projects Coordinator

Reviewed by:   
Eric C. Shen, PE, PTP  
Director of Capital Projects

Approved by:   
Marisa Creter  
Executive Director

## **ATTACHMENT**

[Attachment A – Resolution 21-02-CPCC](#)



**SGVCOG  
Capital Projects & Construction Committee Approved Minutes  
October 25, 2021  
12:00pm  
Teleconference Meeting via Zoom**

**PRELIMINARY BUSINESS**

1. Call to Order  
Chair Nancy Lyons called the meeting to order at 12:00PM
2. Pledge of Allegiance  
SGVCOG President and Committee member Becky Shevlin led the pledge of allegiance.

3. Roll Call

**Members Present:**

Nancy Lyons, Chair, Diamond Bar  
Cory Moss, Vice Chair, City of Industry  
Becky Shevlin, Monrovia  
Maria Morales, El Monte  
Diana Mahmud, South Pasadena  
Tim Hepburn, LaVerne  
Susan Jakubowski, San Marino  
Kathryn Barger, LA County  
Tim Sandoval, Pomona

**Members Absent:**

Scarlett Peralta, Montebello

**Staff/Guests:**

Marisa Creter, Executive Director  
Eric Shen, Director of Capital Projects  
Amy Gilbert, Management Analyst  
Andres Ramirez, Senior Project Manager  
Charles Tsang, Senior Project Manager  
Charlotte Stadelmann, Capital Projects Coordinator  
David DeBerry, General Counsel  
Paul Hubler, Director of Government & Community Relations  
Rene Coronel, Project Manager  
Yanin Rivera, Senior Administrative Assistant  
Caitlin Sims, Principal Management Analyst

4. Public Comment  
There were no public comments at this meeting.

**CONSENT CALENDAR**

5. Adopt of Resolution 21-01-CPCC Making Specified Findings to Enable the Capital Projects and Construction Committee to Continue to Hold Meetings Via Teleconferencing  
*Recommended for Action: Adopt Resolution 21-01-CPCC making certain findings that the existence of a local and state of emergency in California caused by the ongoing COVID-19 pandemic continues to directly impact the ability of the SGVCOG to hold public meetings*

**SGVCOG Capital Project & Construction Committee**

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*safely in person thereby necessitating an ability to continue holding meetings via teleconferencing.*

- 6. Meeting Minutes of September 27, 2021

*Recommended Action: Adopt Capital Projects & Construction Committee minutes.*

N. Lyons requested to pull Item #4 (Adopt of Resolution 21-01-CPCC Making Specified Findings to Enable the Capital Projects and Construction Committee to Continue to Hold Meetings Via Teleconferencing) off the consent calendar for discussion. The Committee directed staff to review the possibility of a hybrid meeting.

**There was a motion to approve the consent calendar. (M/S C. Moss/K. Barger)**

**[Motion Passed]**

<b>AYES:</b>	N. Lyons*, M. Morales*, C. Moss, B. Shevlin, T. Sandoval, D. Mahmud, K. Barger, T. Hepburn, S. Jakubowski
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	S. Peralta

- N. Lyons and S. Jakubowski abstained from voting on the 9/27 meeting minutes.

**ACTION ITEMS**

- 7. **E-Bike Purchase**

C. Sims presented on the item.

**There was a motion to Authorize the Executive Director to negotiate and execute agreement(s) for the purchase of e-bikes. (M/S T. Hepburn/D. Mahmud)**

**[Motion Passed]**

<b>AYES:</b>	N. Lyons, M. Morales, T. Sandoval, D. Mahmud, C. Moss, B. Shevlin, K. Barger, T. Hepburn, S. Jakubowski
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	S. Peralta

**INFORMATIONAL REPORTS**

- 8. Director of Capital Projects Monthly Report

E. Shen provided an update on this item.

- 9. Quarterly Project Progress Report

E. Shen provided an update on this item.

- 10. Quarterly Environmental Mitigation Monitoring Report

E. Shen provided an update on this item.

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11. Construction Project Progress Reports

R. Coronel and C. Tsang provided updates on this item.

12. Chair's Remarks

Chair Nancy Lyons thanked Vice Chair Moss for hosting the September Committee meeting and reminded the Committee of the revised Committee meeting dates for November and December. Chair Lyons also provided thanks to staff for the Durfee Avenue Grade Separation project site tour.

13. Member Comments

S. Jakubowski provided thanks to staff for the Durfee Avenue Grade Separation project site tour. D. Mahmud thanked E. Shen for revising the quarterly reports per her feedback.

**ADJOURN**

The meeting was adjourned at 12:58 PM in memory of City of Duarte Mayor Bryan Urias.



# REPORT

DATE: November 15, 2021

TO: Capital Projects and Construction Committee Members & Alternates

FROM: Marisa Creter, Executive Director

**RE: E-BIKE SHARE OPERATOR**

## **RECOMMENDED ACTION**

Receive and file.

## **BACKGROUND**

At its October meeting, the Capital Projects and Construction Committee authorized the Executive Director to negotiate and execute agreements with BCycle, LLC and Pedal Movement, LLC for the purchase of 840 e-bikes and cargo e-bikes to facilitate the operation of the GoSGV Regional Bike Share Program. This would allow the San Gabriel Valley Council of Governments (SGVCOG) to re-start the regional e-bike share program and meet the terms of the grant funding that the SGVCOG had previously been awarded by the California Transportation Commission (CTC). As a reminder, the SGVCOG was awarded \$4.554 million in Active Transportation Program-Greenhouse Gas Reduction Fund (ATP-GGRF) funding to deploy 840 e-bikes in 15 participating jurisdictions, with at least 420 e-bikes serving disadvantaged communities (DACs), and form a regional e-bike share program in the San Gabriel Valley. Eligible expenditures for the funding including infrastructure (e.g. e-bikes; stations) and program start-up costs. Operations could not be covered under the grant funding. The funding must be expended by December 17, 2021, as the SGVCOG's one-year extension request was disapproved by CTC staff.

As discussed at last month's meeting, that action was solely to support the purchase of the e-bikes. An operator would still need to be selected for the program. As previously discussed with the Committee, the SGVCOG determined that the best approach was to modify the program to allow users to check-out the e-bikes for longer periods and to focus stations on locations not located on the public right-of-way. Potential stations could also include local non-profits and businesses where users could check-out the e-bikes.

To that end, in October 2021, the SGVCOG released a request for proposals (RFP) to select an operator for this modified program. The RFP established the following general scope of work for the operator:

- Manage/administer program that provides longer-term check-out periods for users, including processes, procedures, practices, and schedules for e-bike deployment, customer usage/check-out, customer service, pricing, marketing, and data management to support program viability;
- Manage receipt and inventory of up to 840 e-bikes;
- Establishes and operates network of station/mobility hub locations – not located in the public right-of-way, that ensures geographic equity in the availability of e-bikes and maximizes first-last mile connections;

- Re-balances e-bikes between “stations”/mobility hubs as necessary to ensure geographic equity in availability of e-bikes;
- Provides ongoing, regular maintenance and repair to ensure the e-bikes are in safe and good working condition;
- Provides spare parts and other inventory necessary to maintain the e-bikes in good working condition;
- Provides intuitive, user-friendly, and accessible reservation and registration processes for users;
- Provides customizable user-fee structure that ensures system sustainability, subject to the reasonable approval of the SGVCOG;
- Coordinates with SGVCOG and e-bike vendor to accept and manage customer payments;
- Provides reliable customer-service and customer support, including to respond to and assist customers in the event of issues with the e-bike (e.g. stolen bike, flat tire, battery malfunction) and providing new equipment;
- Incorporates strategies to minimize e-bike loss that could occur through the non-return of e-bikes, theft, or other mechanisms;
- Provides equity program for people of all income levels through appropriate pricing programs and station placement;
- Incorporates partnerships with local entities (e.g. nonprofits, colleges/universities, local businesses) to support program roll-out and implementation;
- Deploys at least 50% of e-bikes to serve disadvantaged communities;
- Is financially self-sustaining through rider fees, sponsorships, and/or other private funding mechanisms.

As previously discussed, the grant cannot fund operations; thus, the operator will not receive any funding from the SGVCOG to operate this program. The program must be entirely self-sustaining through rider fees and sponsorships. The SGVCOG will actively look for other additional funding sources – including grants and sponsorships – that could support the operation of the program in the future.

The SGVCOG received two responsive proposals to the RFP. The two other proposals received were deemed non-responsive. Upon review of the proposals, the technical evaluation committee (TEC) – made up of staff from the SGVCOG Planning and Programs Department and Capital Projects Department – recommended that a notice of intent (NOI) to award be issued for ActiveSGV. ActiveSGV is a local non-profit that supports the expansion of bike ridership and other forms of active transportation in the San Gabriel Valley. Upon closure of the protest period, the SGVCOG would then initiate contract negotiations with ActiveSGV to execute an agreement.

Since this is a no-cost contract, the Executive Director has the authority to negotiate and execute the Agreement. However, staff wanted to provide the CPCC with the opportunity to raise questions and other elements that it would like to be included as part of the negotiation process.

While no grant funding can be provided to the operator for the program, SGVCOG will execute the agreement prior to the CTC funding deadline of December 17, 2021.

Prepared by: CS  
Caitlin Sims  
Principal Management Analyst

Approved by: Marisa Creter  
Marisa Creter  
Executive Director

**ATTACHMENTS**

[Attachment A – Bike Share Operator Request for Proposals](#)

# REPORT

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DATE: November 15, 2021

TO: Capital Projects and Construction Committee Members & Alternates

FROM: Eric C. Shen, Director of Capital Projects

**RE: DIRECTOR OF CAPITAL PROJECTS' MONTHLY REPORT**

## **RECOMMENDED ACTION**

Receive and file.

## **BACKGROUND**

Each month the Director of Capital Project provides an update on key programs. Committee members may contact staff for clarifications on any of the reported items prior to the scheduled meeting. The following are items of note since the last meeting:

### **I. PROJECTS**

#### **SR57/60 Confluence Chokepoint Relief Project**

The Metro-managed engineering design team has submitted the 100% design package to Caltrans for final review and approval. SGVCOG recently made offers on all interests to be acquired and is currently negotiating with property owners. Construction on the Diamond Bar Golf Course continues. On October 19, the County Board of Supervisors approved the acceptance of \$28.25 million in exchange for the 9.13 acres of lost park land. SGVCOG, Metro and County Parks will start an escrow on the title and fund transfer. The Right of Way (ROW) acquisitions and design work for the Freeway Improvements are on-going.

#### **Rio Hondo Wash Load Reduction Strategy Project (Phase 2)**

Currently the design is approaching 60%. The design team has been evaluating comments recently received from the US Army Corp of Engineers (USACE) related to seismic and structure design. The design team will assess the potential schedule impact due to additional geotechnical data and computation being requested by USACE for approval.

### **II. FUNDING**

No new activities to report.

### **III. CONTRACTING**

The SGVCOG has delegated to the Executive Director or the designee the authority to approve new contracts or change orders for previously approved contracts within certain limits, with a requirement that staff formally report such contract action.

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In accordance with the Agency's Purchasing and Procurement Policies and Procedures (PROCEDURES), the Executive Director is authorized to issue contracts with a contract price that does not exceed \$250,000; or modify contracts approved by the Executive Director cumulatively with the initial contract price and prior modifications not in excess of \$250,000; or modify the Board's approved contracts price cumulatively by no more than 10%, or a lesser amount established by the Board. The Executive Director, or designee, is requested to report to the Board at its next regularly scheduled meeting each new contract awarded on an emergency basis and report monthly to the Board all other new contracts and contract modifications entered into by the Executive Director without express Board approval.

For construction, design, and construction management contracts, the total Board-approved plus staff-authorized amount reflects the contract awards authorized by the CPCC along with any approved amendments.

The following has been recommended by the Director of Capital Projects and approved by the Executive Director since the last Committee meeting:

**Consultant/Vendor:** **HDR Engineering, Inc.**

**Contract Category:** **Right of Way Support Services for the Rio Hondo Load Reduction Strategy Project**

**Contract Number:** **19-02A Task Order No.1, Rev. 1**

- Total Executive Director approved amount to-date: \$99,617
- Maximum contingency based on Executive Director-approved budget (10%): \$9,961
- Justifications: Budget Reallocation and change in key personnel
- Fiscal impact: \$0
- Total Staff authorized amount to-date: \$0
- Cumulative use of available contingency fund (%) = 0%

**Consultant/Vendor:** **Stantec**

**Contract Category:** **Environmental Management Services Contract (Annual)**

**Contract Number:** **08-11 Task Order 23, Rev.2**

- Total Board approved amount to-date: \$554,853
- Maximum contingency based on Board-approved budget (10%): \$55,485.
- Justifications: Budget reallocation
- Fiscal impact: \$0
- Total Staff-authorized amount to-date: \$0
- Total Board approved plus Staff-authorized amount: \$554,853
- Cumulative use of available contingency fund (%) = 0%

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**Consultant/Vendor:** **Paragon Partners Ltd.**

**Contract Category:** **Right of Way Support Services**

**Contract Number:** **19-02B Task Order 1, Revision No. 4**

- Total Board approved amount to-date: \$755,157
- Maximum contingency based on Board-approved budget (10%): \$75,516
- Justifications: Budget Reallocation
- Fiscal impact: \$0
- Total Staff-authorized amount to-date: \$0
- Total Board approved plus Staff-authorized amount: \$755,157
- Cumulative use of available contingency fund (%) = 0%

**Consultant/Vendor:** **Anser Advisory Management, LLC**

**Contract Category:** **Construction Management Services for the Diamond Bar Golf Course Project**

**Contract Number:** **20-08 Task Order No.2, Rev.1**

- Total Board approved amount to-date: \$4,054,805
- Maximum contingency based on Board-approved budget (10%): \$405,481
- Justifications: Budget reallocation
- Fiscal impact: No impact
- Total Staff-authorized amount to-date: \$0
- Total Board approved plus Staff-authorized amount: \$4,054,805
- Cumulative use of available contingency fund (%) = 0%

**Consultant/Vendor:** **Ghirardelli Associates**

**Contract Category:** **Pre-Construction Management Services**

**Contract Number:** **19-05, Task Order 1, Rev.1**

- Total Executive Director approved amount to-date: \$162,210
- Maximum contingency based on Executive Director approved budget (10%): \$16,221
- Justifications: Pre-Construction Phase reduced to part time, as-needed.
- Fiscal impact: (\$131,636) (reduce in total budget)
- Total Staff-authorized amount to-date: \$0
- Total Executive Director approved plus Staff-authorized amount: \$30,574.
- Cumulative use of available contingency fund (%) = 0%

**Consultant/Vendor:** **Green Knight Security Inc.**

**Contract Category:** **Security Patrol Services**


**Contract Number:** **21-23**

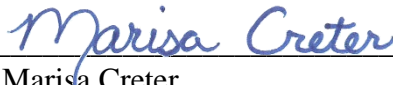
- Total Executive Director approved amount to-date: \$42,960
- Maximum contingency based on Executive Director approved budget (10%): \$4,296
- Justifications: Montebello security patrol services
- Fiscal impact: \$42,960
- Total Staff-authorized amount to-date: \$0
- Total Executive Director approved plus Staff-authorized amount: \$42,960
- Cumulative use of available contingency fund (%) = 0%

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**IV. COMMUNITY OUTREACH UPDATE**

- Provided a presentation to the SGVCOG Transportation Committee on the Diamond Bar Golf Course closure for the SR 57/60 Confluence Chokepoint Relief Project
- Provided staff support for a meeting of the Technical Advisory Committee for the San Gabriel Valley Transit Feasibility Study
- Conducted ongoing community outreach and support activities for the Fairway Drive, Fullerton Road, Durfee Avenue, Turnbull Canyon Road and Montebello Corridor grade separation projects and the SR 57/60 Confluence Chokepoint Relief Project

Prepared by:  \_\_\_\_\_  
Eric C. Shen, PE, PTP  
Director of Capital Projects

Approved by:  \_\_\_\_\_  
Marisa Creter  
Executive Director

*cpcc 20211115 dcp monthly report vf*